**Without Walls Touring Network Partners: 2019 – 2022**

Expression of Interest Form

**Please complete this Expression of Interest Form if you wish to be considered as a Without Walls Touring Network Partner: 2019 – 2022**

**Please ensure you read the Guidance Notes before completing this form.**

**Deadline for submission: Monday 19th November 2018, 5pm**

*Please use additional pages where necessary – indicating which question the page relates to.*

1. **CONTACT DETAILS**

|  |  |
| --- | --- |
| **Organisation** |  |
| **Festival / Event Name** |  |
| **Website** |  |
| **Contact Name** |  |
| **Position** |  |
| **Address of Organisation** |  |
| **Telephone** |  |
| **Mobile** |  |
| **Email address** |  |

1. **YOUR ORGANISATION / FESTIVAL / EVENT(S)**

|  |  |
| --- | --- |
| **Festival dates (2018 & 2019) *- if applicable***  |  |
| **Art forms presented** |  |
| **Overall audience attendance in past 2 years - *if applicable***  |  |
| **Location/postcode** |  |

**Please describe your organisation / festival /event; include information about the overall vision and programme**

|  |
| --- |
|  |

1. **BUDGET**

|  |  |
| --- | --- |
| **What was/is your overall Festival/event budget (2018 & 2019)?** | £ |
| **Please indicate the budget for outdoor work (if separate) in 2018 & 2019?**  | £ |

1. **WITHOUT WALLS PRIORITIES**

Please explain how you meet the essential and desirable requirements as detailed in the Guidance Notes document. Please give as much detail as you can and address each point.

1. **SUBSCRIPTION**

Without Walls Touring Network Partners are required to contribute an annual subscription fee of £5,000 + VAT. (Please note Without Walls is not currently registered for VAT but expects to have to register by April 2019)

Please confirm that you are able to commit to this fee for the next three years and that this subscription will not come from Lottery funds:

Yes [ ] No [ ]

Comments:

1. **FINANCE**

Please describe the known and anticipated funds available to your festival or event programme.

Please also indicate the amount or percentage of these funds which will be available for outdoor arts programming, and the source of these funds *(for example: Local Authority, private sector, public funding etc)*

Is your organisation VAT Registered? Yes [ ] No [ ]

1. **AREAS OF LOW ENGAGEMENT**

Please describe how your festival / event will support Without Walls’s priorities of supporting activities in areas with relatively low levels of attendance and participation. If your activities do not fall within the Arts Council Areas of low engagement, you can describe here how you still work towards this priority.

1. **AUDIENCE DEVELOPMENT WORK**

Please indicate if you already have an Audience Development plan in place for your festival / events and provide an outline of your plans. If not, please explain briefly what your Audience Development objectives might be over the next 3 years, and provide details of how you intend to engage with your target audiences / groups.

*These questions are for information only and not part of the selection criteria.*

**Do you currently engage with Arts Award** Yes [ ] No [ ]

**And ArtsMark?** Yes [ ] No [ ]

1. **FESTIVAL OR DELIVERY STAFF**

Please provide details of your staff structure, their responsibilities, and any partners (paid or voluntary) who will be involved in the delivery of your festival / event. Please indicate who would be the main contact for Without Walls and whether you have a member of staff with responsibility for Audience Development / outreach activities and / or Artist Development.

1. **AUDIENCE RESEARCH**

Please describe any audience research that has collected quantitative and / or demographic information from your audiences; if applicable please indicate key findings.

It is an essential part of the Touring Network evaluation that partner festivals commit to

collecting audience data. This will be supported by Without Walls and in association with an external evaluation partner, currently The Audience Agency. Please briefly outline how your festival would be able to deliver and support this evaluation process, including which staff member would have responsibility.

1. **WITHOUT WALLS PROGRAMME**

If you wish, you can indicate here if there are any shows from the Without Walls back catalogue you would like to present in 2019, if you are invited to join the Touring Network. You can see the list of shows provisionally available for touring here: <http://www.withoutwalls.uk.com/without-wall-on-tour-shows-available-for-touring/> and the 2018 programme here: <http://www.withoutwalls.uk.com/2018-programme/>

**Deadline**

Please email your completed form to: **info@withoutwalls.uk.com**by **Monday, 19th November, 5pm.**

**Timeline**

* **Deadline for submission of proposals:**Monday 19th November, 5pm
* **Confirmation of new members**: December
* **ATN Partners Meeting:** January / February, London (tbc) \*

\* If you are invited to join the network, you will be invited to attend a meeting in late January / early February (venue and timings tbc) at which point you will be asked to identify a provisional programme of shows for 2019 from the Without Walls back catalogue.

**Contact**

For further information please contact Annika Edge, Touring Network Partners Project Manager: annika@xtrax.org.uk

info@withoutwalls.uk.com | [www.withoutwalls.uk.com/atn](http://www.withoutwalls.uk.com/atn)