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**Without Walls Proposal Submission Form 2019**

Please complete this form if you wish to request support from Without Walls to create and/or tour your new outdoor project in 2019.

**Please ensure you read the guidance notes before submitting a proposal.**

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| **Cover Sheet Summary** | | | | |
| **Artist/Company** |  | | | |
| **Main contact for this proposal** |  | | | |
| **Position** |  | | | |
| **Address** |  | | | |
| **City/Region** |  | | | |
| **Telephone** |  | | | |
| **Email address** |  | | | |
| **Website** |  | | | |
| **Project** | | | | |
| **Project Title** |  | | | |
| **Summary of proposal (20 words max)** |  | | | |
| **Please indicate the main art-form that best describes your project:** |  | Aerial |  | Music / Sound |
|  | Circus |  | Physical Theatre |
|  | Clown |  | Puppetry |
|  | Dance |  | Street Theatre |
|  | Dance Theatre |  | Theatre |
|  | Digital |  | Walkabout |
|  | Installation |  | Other: *(type here)* |
| **Is this project led by Deaf and disabled artists?** | Yes / No | | | |
| **Is this project led by BAME artists?** | Yes / No | | | |
| **Budget** | | | | |
| **Are you requesting commission money from Without Walls?** | Yes / No | | | |
| **Total commission requested from Without Walls** | £ | | | |
| **Total creation costs of project (inc Without Walls request)** | £ | | | |
| **Are you requesting creation space support from Without Walls?** | Yes / No | | | |
| **If so, how many weeks access to creation space would you require?** |  | | | |

**1.1 Please describe your proposal in 300 words:**

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**2. Please describe your company / artists / collaborators and indicate whether you have created outdoor work before (150 words max.)**

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**3. Budget**

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| **3.1 Please attach a budget for your creation costs (if you are VAT registered this should be net of VAT)**  *Please include other funders or investors in your project and indicate whether other money is confirmed. (Please do not include your presentation / touring costs and fees here)* |
| **3.2 Are you VAT registered**?  Yes  No |
| **3.3 What is your anticipated presentation fee for:** 1 day - £ 2 days - £  *Please do not include travel, accommodation and per diems as this will be costed separately* |

**4. Production Plans**

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| **4.1 Approximately how long will your show be?** |  |
| **4.2 What technical support and specialist equipment will you need?** *(E.g. PA, power, lighting, overnight security)*. If you have a technical rider please attach it. |  |
| **4.3 Approximately how many performances per day can you perform?** |  |
| **4.4 How many people will be on tour?** |  |
| **4.5 Do any members of your company have any access requirements?**  *Please explain* |  |
| **4.6 When will your show be ready to tour?** |  |
| **4.7 What are your rehearsal / development plans?** E.g. dates, locations if known |  |
| **4.8 Do you have a venue/rehearsal space in which to rehearse your show? If no please explain your requirements**  *(it is possible we may be able to assist in finding a suitable space – please complete the questions on Creation Space support, listed above)* |  |
| **4.9 You will be required to tour to a number of the Without Walls festivals. Do you have any obligations that will limit your availability?** Yes / No  *If yes, please explain (Please refer to the guidance notes for the relevant dates of Without Walls festivals and mention any dates that you know you would not be able to deliver)* |  |
| **4.10 Will the project to be available to tour to ATN festivals in Year 2?**  Please explain any plans that may limit your availability. |  |

**5. Marketing material**

*If you have any images, drawings, or visual material about your project please send it separately; please clearly mark the attachments with the name of your company and your show.*

**6. References**

*You do not have to supply a reference with this proposal, but if you want you can include a letter of support from a promoter or other professional contact. This would be especially useful if you are an artist or company new to the UK outdoor arts scene.*

**Deadline**

Please email your completed form and detailed budget to:

[proposals@withoutwalls.uk.com](mailto:proposals@withoutwalls.uk.com) **by 17.00h on 4 September 2018**

**Timeline for 2019 Projects**

Deadline for submission of proposals: **17.00h on 4 September 2018**

Notification of the shortlisted projects: **end of October 2018**

We expect to notify you of the outcome of your proposal by mid-December.

